



Room Booking Form Chichester Friends Meeting House

Organisation				
Contact person	Name			
	1 st line			
	2 nd line			
	Town / City			
	Post Code			
	Email			
	Contact tel no.			
Person making payment if different to above	Name			
	1 st line			
	2 nd line			
	Town / City			
	Post Code			
	Email			
	Contact tel no.			
Date & times requested	Times	Room size (capacity)	Charitable / voluntary	Other
	Am 09:30 - 12:30	Room 1 80	£ 30 / session	£ 45/ session
	Pm 13:00 - 16:30	Room 2 25	£ 18	£ 25
	Eve 18:30 – 22:00	Room 3 8	£ 7	£ 13
Purpose of use			Estimated group size	
Please state any charges to be made to attendees				
Payment	Cheques payable to: Chichester Quaker Meeting If you wish to pay by BACS please contact Lettings Officer			
Indemnity	I/ We, the undersigned Society, in consideration of our being allowed to use the premises and facilities of the Chichester Friends' Meeting House for the purpose set out above, on the date(s) and time(s) stated, agree to the <u>Terms and Conditions of use</u> and have ticked the box. <input type="checkbox"/>			
Organisation				
Contact person(s)				
Signature(s)				
Date				

Email : lettings@chichesterquakers.org.uk

Post to: Lettings Officer, 151 Whyke Rd, Chichester PO19 8HT **tel:** 01243 839829

The Lettings Officer will confirm availability.